

Apply for access to Conveyancing, Settlement and Manual Services



In order to enable access to our Conveyancing, Settlement and Manual Services you will need to provide the following information for your CITEC Confirm account.

An invoiced account with CITEC Confirm is a requirement to be granted access to these services.

If you are unsure whether your CITEC Confirm account is invoiced or pre-pay, or you would like to set up an invoiced account, please contact the Confirm Service Centre on 1800 773 773 or at confirm@citec.com.au.

If you log in to CITEC Confirm using a 'three tier login' (account code, user ID and password required to log in) then you will be able to create your User profile once account access has been enabled.

In there are multiple users on your CITEC Confirm Account, please ensure that the details provided for account access refer to the Account itself and not an individual User. Users will be able to specify their user details when creating their User profiles.

Please contact the Confirm Service Centre on 1800 773 773 or at confirm@citec.com.au if you need any assistance.

Profile Details

Account Code: _____

Company Name: _____

Contact Name: _____

Email Address: _____

Phone: _____ Fax: _____

Address Details

Postal Address: _____

Suburb/Town/City: _____ State: _____ Postcode: _____

DX Number: _____ DX Suburb: _____

Please email the completed form to confirm@citec.com.au or to your relevant CITEC Confirm contact.

Once your form has been received, we will contact you to advise once account access to these services has been enabled.