

Telco Cable Searches Client Reference Guide

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Confirm.

Innovative Information Solutions

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1 Telco Cable Searches

The **Telco Cable Search** allows agents, potential property buyers and owners to check if copper or fibre telecommunications cables run underneath a property. This search is available on a National basis and will identify telecommunications equipment from Telstra, Optus, UEcomm and PowerTel and a number of providers. The information contained in the search result will only be as accurate as the information kept by the relevant companies/providers. The turnaround is 5-7 days.

- a) From the **Confirm Main Menu**, click [Telco Cable Search](#)

CITEC CONFIRM Main Menu
View Menu by Business [View Menu by State](#)
Land Searches

- [Veda Advantage - RealtyCheck](#)
- [QLD Conveyancing Package](#)
- [QLD Land Searches](#)
- [QLD Land Tax Clearances](#)
- [QLD Valuation & Sales](#)
- [QLD Environmental Management & Contaminated Land Registers](#)
- [QLD Environmental Management & Contaminated Land Registers - LGAs Only](#)
- [ACT Land Searches - Document Ordering](#)
- [NSW Land Searches](#)
- [NSW Office of State Revenue](#)
- [NSW Valuer-General's - Document Ordering](#)
- [NT Land Searches - Document Ordering](#)
- [SA Land Searches - Document Ordering](#)
- [TAS Land Searches - Document Ordering](#)
- [VIC Land Searches](#)
- [WA Land Searches - Document Ordering](#)
- [Victoria Property Certificates](#)
- [Telco Cable Search](#)

Bills of Sale

- [QLD Bills of Sale - Document Ordering](#)

Corporate Searches and Reporting

- [ASIC & Business Names Searches](#)
- [Veda Advantage](#)
- [Australian Business Research Reports](#)
- [National Bankruptcy](#)

Vehicle Lodgements & Searches

- [QLD Motor Vehicle Register \(QMVR\)](#)
- [REVS - Register of Encumbered Vehicles](#)

Legal Lodgements & Searches

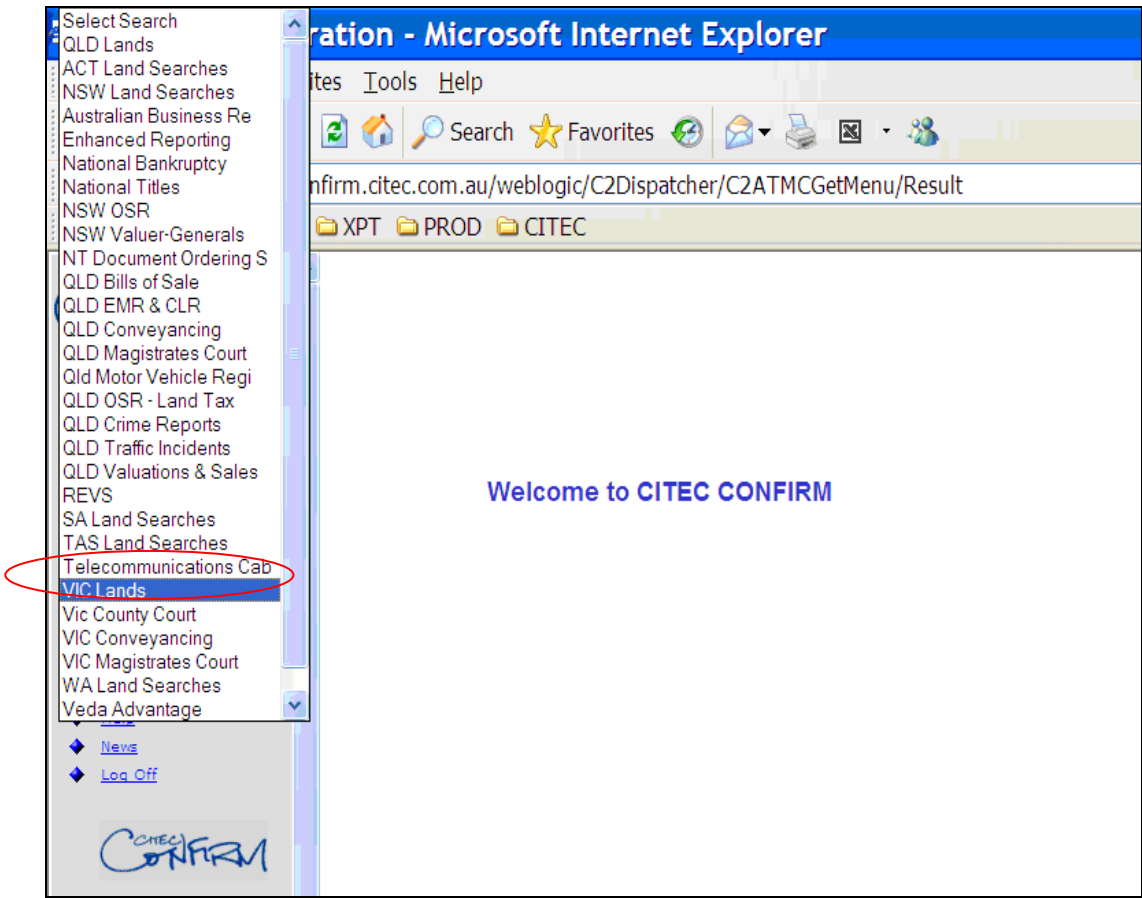
- [QLD Magistrates Court Electronic Lodgement](#)
- [VIC County Court Document eFiling](#)
- [VIC Magistrates Court Document Lodgement](#)
- [VIC Supreme Court Document eFiling](#)

Police Reports

- [VIC Crime Incidents](#)

Coming Soon

Or from a customised menu,



2 Profiles

Each time you commence a search, you will be asked for a profile. A **CITEC Confirm** Profile stores delivery information which is used by document ordering services such as NT Land Searches. The profile specifies the method by which your results are returned to you.

- a) Select a **delivery method**, **delivery profile** and click **Next**

The screenshot shows the 'Profile Selection' form. It includes a 'Search Request' section with 'Order Title'. The 'Delivery Method' is set to 'E-mail' with a red asterisk. The 'Delivery Profile' is set to 'miss so-lan leong' with a red asterisk, and there are 'New', 'Modify', 'Delete', and 'Copy' buttons. A checkbox 'Set to be default profile' is checked. Below this is the 'Delivery of this order' section with instructions: 'Alter the delivery details for this request only, or enter details not in the profile. (To permanently change your delivery details please use the New, Modify, or Copy buttons above)'. It has fields for 'Name:', 'Email Address:', 'Fax Number:', and 'Phone Number:'. At the bottom are 'Clear All' and 'Back' buttons. Two red callout boxes with arrows point to the 'E-mail' dropdown and the 'New' button. A red oval highlights the 'Back' button.

Select your delivery preferences then click Next.
Note: * denotes mandatory fields and * denotes conditional fields. Please refer to help for further information.

Select your preferred delivery method for receiving your results – either fax or email.

Select or create a delivery profile for your order.

Click on the **New** button to create a new profile or the **Modify** button to alter an existing one. A new browser window will open; within that you can add or update details and then save them for future use. After you have been returned to the profile selection screen, your new or updated profile will now be included in the drop-down list and you can proceed as above.

To delete a profile, select it from the drop-down list and click on the **Delete** button.

Modify the details below as required then click on Save to save any changes.

Note: * denotes mandatory fields and * denotes conditional fields. Please refer to help for further information.

Personal Details	<i>Update or Enter Personal Details</i>
Recipient Title :	<input type="text"/>
Given Name(s) :	<input type="text"/> *
Surname :	<input type="text"/> *
Label :	<input type="text"/>
	<input type="checkbox"/> Set to be default profile
Job Title:	<input type="text"/>
Organisation Name :	<input type="text"/> * Please use "and" in place of "&" eg. Bloggs and Co
Phone Number :	<input type="text"/> - <input type="text"/> *
Fax Number :	<input type="text"/> - <input type="text"/>
Mobile Number :	<input type="text"/>
Email Address :	<input type="text"/>
Postal Address	<i>Enter a Post Box Address OR a Street Address</i>
Post Office Box :	<input type="text"/> * eg. PO Box 78
Floor/Level/Subunit :	<input type="text"/> eg. Level 1
Property/Building :	<input type="text"/> eg. AMP Building
Street Number :	<input type="text"/>
Street Name :	<input type="text"/> * Type : <input type="text"/> * Eg Ave
Suburb/Town :	<input type="text"/> *
State :	<input type="text"/> * Post Code : <input type="text"/> *
	<input type="button" value="Save"/>
DX Details	<i>Enter DX details, if required</i>
DX Number :	<input type="text"/>
DX Location :	<input type="text"/>

Tip: Any profile changes made in this system affects all profiles for your account across CITEC Confirm databases. If you are uncertain that your profile details are current or correct, please take this opportunity to update them.

Tip: You can also enter delivery details only for this specific order.

3 Telco Cable Searches Entry Screen

- a) Enter **Your Reference**, enter **Property Details**, and **Other Details** (including **Date of Settlement** and any **Additional Information**). Click on the **\$Submit\$** button.

Telecommunication Cable Search	
<p>Please complete the details below and click Submit to order your Communications Cable Search. Always enter as much information about a property as possible. By providing all available information you will avoid time delays and the inconvenience of the search agent contacting you for additional details. Allow for 5 working days to receive a reply.</p> <p>Note: *denotes mandatory fields. Please refer to help for further information.</p>	
Your Reference:	<input type="text"/> *
Property Details	
Street Address:	
Unit/Street No.	<input type="text"/> *
Street Name	<input type="text"/> *
Town/Suburb:	<input type="text"/> *
Council:	<input type="text"/>
State:	Select. <input type="button" value="v"/> *
Postcode:	<input type="text"/> *
Lot/Plan:	<p>Note: If you want to perform a Telco Cable Search that includes multiple lots, the properties must adjoin. For lots that do not adjoin, please submit additional Telco Cable Search orders.</p> <p><input type="text"/> / <input type="text"/> <input type="text"/> eg. 1/RP 1234 *</p>
Other Details:	
Date Of Settlement:	<input type="text"/> eg ddmmyyy
Additional Information:	<p>Enter any further Information that may assist with the search</p> <p>Example: "This is a rural property, start of west boundary is approximately 5.2 kms along access road." or "North west corner of property is at 151 27.5 E 28.17 S"</p> <div><input type="text"/></div>
<div><input type="button" value="Clear All"/></div> <div><input type="button" value="\$ Submit \$"/></div>	
<p style="text-align: center;">REFUND POLICY</p> <p style="text-align: center;">Please select carefully as refunds are not available for searches once they have been ordered.</p>	

Tip: The search criteria you provide must be specific enough to identify a single property. It is recommended that you provide as much information as possible in order to identify the correct property as no refunds are available.

- b) A Confirmation screen will be displayed. We recommend that you print and retain it as a record of your searches.

Telecommunication Cable Search Confirmation

Print this receipt for your records then click [here](#) to return to the Main Menu.

Order Details

CONFIRM Reference	4378099
Order Date/Time	16-01-2008 15:36
Status	Ordered

Recipient Details

Name	Mr A. [redacted]alan
Phone	07 32222747
Mobile	[redacted]
E-mail	[redacted]@citic.com.au

Delivery Details

Delivery Method	[redacted]
Fax	07 32222747

Property Details

Lot/Plan	1/RP 1234
Street Address	192, Ann, Brisbane, QLD, 4000
Council	Brisbane City Council
Settlement Date	25022008
Comments/Instructions	

The **Confirm Reference** is used by Confirm Assist staff to track your order.

Tip: The progress of **Telco Cable** searches can be monitored through the **Confirm Inbox** using the **Confirm Reference**.

4 Sample Results

PROPERTY SEARCH -TELECOMMUNICATIONS

2002

Your Ref: Whiting 20617

Our Ref: EWS202092

Dear Madam,

RE: 21 Cablor Street, Cable County Lot 4 on RP 12345

- a. In response to your request for property information, records show that major network cables, (including Optic Fibre) belonging to Telstra, Optus, UEcomm & PowerTel pass through the property.

- b. Attachments

For your general information, cable layout plans are attached. Please note that only the existence of cabling is depicted on the plan; not the position. Cables may generally lie anywhere within the area shown as these plans are not drawn to scale and are only intended to depict the cabling layout. If the location of any specific cabling is significant to you/your client, you/your client should telephone Telco Cable Searches on 07 38021322 or 07 38021323 for further assistance.

- c. Additional Information

- a. Under Clause 7 of Schedule 2 of the Telecommunications Act 1997, a general telecommunication carrier has rights to enter private property for the maintenance or continued operation of the telephone service. Similar powers were contained in previous Telecommunications Acts.
- b. The carrier will not be responsible for any structural damage to the Property or over it, or any landscaping or earthworks which would prevent the carrier from performing its functions in 3(a) above or reduce the security of its cables, making them more prone to damage. If additional work is required prior to earthworks being conducted on or in the vicinity of the Property, we recommend that you/your client contact Telco Cable Searches for advice on how to avoid cable damage. In the event that cables are damaged, you/your client will be responsible for the cost of repairs.

Yours faithfully
Telco Cable Searches.

Disclaimer; While every care is taken to ensure the accuracy of the data supplied, Telco Cable Searches makes no representation or warranties about its accuracy, reliability, completeness or suitability for any particular purpose and disclaim all responsibility and all liability (including without limitation, liability in negligence) for all expenses, losses, damages (including indirect or consequential damage) and costs which may be incurred as a result of data being inaccurate or incomplete in any way and for any reason.

